



APPLICATION FOR EMPLOYMENT

TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
203-888-2546 FAX 203-888-2136

Prospective employees will receive consideration without discrimination because of race, color, religion, creed, gender, age, national origin, disability or any other legally protected status.

PLEASE PRINT AND COMPLETE ENTIRE FORM

Position(s) Applied For : _____ Date: _____

Last Name _____ First Name _____ e-mail address _____

Street Address _____ City _____ State _____ Zip _____

Home Telephone _____ Social Security Number _____ Date of Birth _____

How long at present address: _____ How long at previous address: _____

If you are under 18 years of age, can you provide required proof of your eligibility to work? _____

Have you ever filed an application with us before? If yes, give date and location. _____

Have you ever been employed by the Town of Oxford before? If yes, give date and location: _____

Do any of your friends or relatives, other than spouse, work here? _____

If yes, state name and relationship and position: _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? _____

Are you currently employed? _____

May we contact your current employer? _____ Employer Telephone Number: _____

Date available for work: _____ What is your desired salary range? _____

Are you available for work: Full Time _____ Part Time _____ Temporary _____

Will you work overtime if asked? _____

Have you ever been bonded? _____ If yes, with what employers: _____

Are you currently on "lay off" status and subject to recall? _____

Can you travel if the job requires it? _____

Are you computer literate? _____ List Microsoft applications: _____

EDUCATION

School	Name and Address of School	Course of Study	No. of Years	Degree/ Diploma
High School				
Undergraduate College				
Graduate/Professional				
Other				

ADDITIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application, including any job related training in the U.S. Military.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Summer Travel Plans? _____
Dates _____

T-shirt size _____

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military assignments and volunteer activities. Exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed		Work Performed
Address	From	To	
Telephone	Hourly Rate/Salary		
Starting/Present Job Title	Starting	Final	
Reason for Leaving	May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Supervisor			

Employer	Dates Employed		Work Performed
Address	From	To	
Telephone	Hourly Rate/Salary		
Starting/Present Job Title	Starting	Final	
Reason for Leaving	May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Supervisor			

Positions available in Parks & Recreation:

- 1) Camp Counselor - must be at least 16 yrs. old. Camp runs for 6 weeks
Please check preference

Teen Travel Camp
(4 Days /wk)

Younger Kids Camp
(5 Days /wk)
- 2) Lifeguard - must provide proof of certification. Must be at least 16 yrs. old.
- 3) Gate Attendant at Jackson Cove - must be at least 18 yrs. old.

REFERENCES Do not include family members or past supervisors.

Name	Phone Number	Best Time to Call	Occupation
1.			
2.			
3.			

APPLICANT'S STATEMENT

The information provided in this Application for Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained you must provide, at my request, the name and address of the agency so I may obtain from them the nature and substance of the information contained in the report.

Signature

Date